

New Jersey Child Nutrition (NJCNF) Equipment Grant Application Instructions

The NJCNF – Equipment Grant application can be completed online through our grants management system, Smart Simple. Please register and create a new username for your organization. Please use one email address and password for your organization, which can be shared among multiple users or administrators.


For any questions, about using Smart Simple, please contact NJCNF@reinvestment.com

I. Registration

1. Log onto <https://reinvestmentfund.smartsimple.com>
2. Click “Register Here”



3. Please fill out the organization information:

 REINVESTMENT FUND Registration

Organization Information

i Registration Instructions
Please register for an account with Smartsimple at Reinvestment Fund by filling out the information below.

* Organization Name

* Legal Entity Name

* Address

4. When finished, click “Submit” at the bottom of the page.

* Zip Code

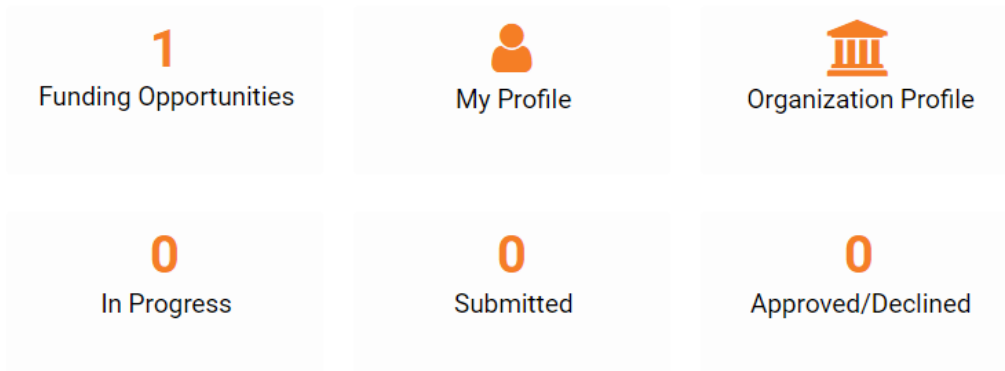
5. Log in

- a. Go to your email to retrieve your registration information from noreply@smartsimple.com (please check your spam folder if you do not see it within a few minutes).

6. Reset Password

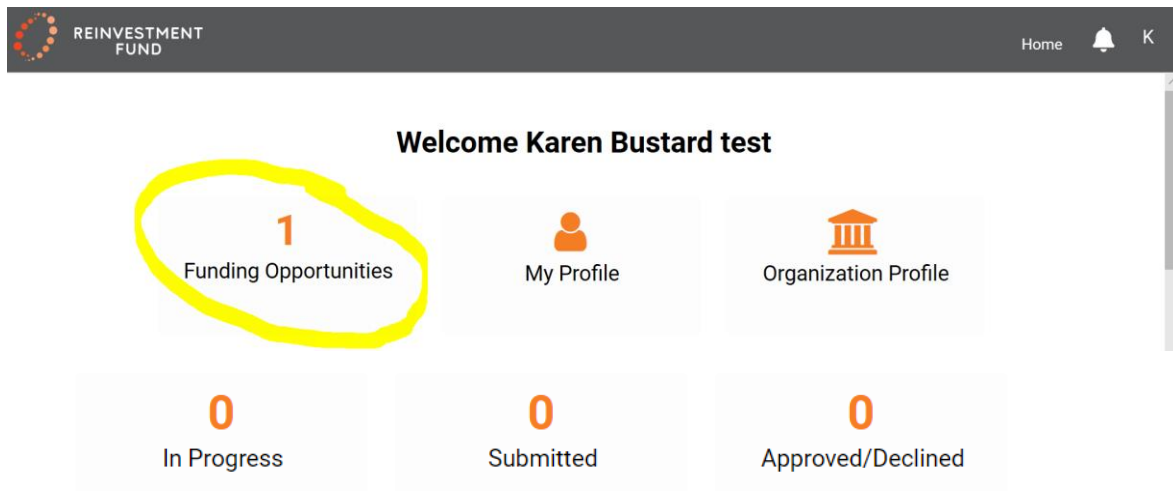
- a. Follow the email prompts to log back into the system, and please reset your password when prompted.

Welcome Karen Bustard test



II. Complete your NJCNF Application

1. From the home page, select "Funding Opportunities"



The screenshot shows the REINVESTMENT FUND home page. At the top, there is a navigation bar with the logo on the left, "Home", a bell icon, and the letter "K" on the right. Below the navigation bar, the text "Welcome Karen Bustard test" is centered. The main content area features six cards arranged in two rows. The top row contains three cards: "Funding Opportunities" (with a large orange number "1" above the text and a yellow circle around the card), "My Profile" (with a person icon), and "Organization Profile" (with a building icon). The bottom row contains three cards: "In Progress" (with a large orange number "0" above the text), "Submitted" (with a large orange number "0" above the text), and "Approved/Declined" (with a large orange number "0" above the text).

2. Under Philadelphia Fund for Stabilization of Early Education (PEFSEE), click "Apply Now"



The screenshot shows the "Funding Opportunities" page. At the top, there is a search bar with a magnifying glass icon and the text "of 1" followed by left and right arrow icons. Below the search bar, there is a table with two columns: "Opportunity Details" and "Description". The first row of the table contains the following information:

Opportunity Details	Description
New Jersey Child Nutrition Fund - Equipment Grants Deadline: 2021-10-15 Apply Now	Are you looking to expand or improve a Child and Adult Care Food Program (CACFP) or Summer Food Service Program (SFSP) in New Jersey as a program sponsor, site, or meal vendor? Are you serving children in one of five priority communities [Bergen County, Ocean County, Salem County, Atlantic City or Hamilton City]? Apply for equipment grants of up to \$5,000 for program improvement, and \$10,000 for program expansion.

3. Complete the “Initial Eligibility Screen” questions on the first tab (up to 2 question)

New Submission > ⓘ

[PDF View](#)

PROGRAM SUMMARY
Are you looking to expand or improve a Child and Adult Care Food Program (CACFP) or Summer Food Service Program (SFSP) in New Jersey as a program sponsor, site, or meal vendor? Are you serving children in one of five priority communities? Apply for Equipment Grants of up to \$5,000 for program improvement, and \$10,000 for program expansion.

For more information, please visit the program [website](#) or reach out to staff at NJCNF@reinvestment.com with any questions.

APPLICANT PROJECT ATTESTATION

▼ **Initial Eligibility Screen** JUMP TO

- Initial Eligibility Screen
- Organization
- Federal Child Nutrition Program Information

* Does your organization participate, or seek to participate, in the Child and Adult Care Food Program (CACFP) or the Summer Food Service Program (SFSP)?
 Yes No

* Does your organization serve children in one of the following geographic communities? Check all that apply

Atlantic County: Atlantic City Atlantic County: Hamilton
 Bergen County (anywhere in county) Ocean County: Tom's River
 Salem County (anywhere in county) None of the above

i Based on the information you provided you would not be eligible for the NJCNF - Equipment Grant award. Please reach out to njcnf@reinvestment.com with any questions. You may find further child nutrition resources on our website and apply for other funding opportunities here.

NEXT >

[Save Draft](#) [Submit](#)

Based on your responses, you will either get a message saying you meet initial eligibility requirements and prompting you to continue, or you will receive a message informing you that you do not meet program eligibility requirements.

4. Complete the remaining questions on the first “Applicant” tab

5. Click “Save Draft” at the bottom of the page to continue work

i Please save and continue

Please select the “Save Draft” button below and continue to the next tab along the top menu. Please complete the questions on each tab before you hit submit.

NEXT >

[Save Draft](#) [Submit](#)

6. NOTE: you may now return to this same application from the home page at any time by selecting “In Progress”



Welcome Karen Bustard test

1 Funding Opportunities	1 My Profile	0 Organization Profile
5 In Progress 1	1 Submitted 0	0 Approved/Declined

7. Find the application draft you worked on and select "open"

In Progress

Search: [] of 4 [<] [>]

#	Application ID	Grant Type	Project Name	Organization	Created Date	Status	
1	2021-3795 New Jersey Child Nutrition Fund - Equipment Grants	New Jersey Child Nutrition Fund - Equipment Grants			2021-03-29 12:02	Draft Application	Open

8. Continue, and make sure to complete all information on the “PROJECT” and “ATTESTATION” tabs, saving often.

APPLICANT PROJECT ATTESTATION

▼ Project Goals

What is the project for which you are seeking funding?

9. Review

- a. Click “PDF view” to review your submission.

2021-3795 New Jersey Child Nutrition Fund - Equipment Grants

PDF View

PROGRAM SUMMARY

Are you looking to expand or improve a Child and Adult Care Food Program (CACFP) or Summer Food Service Program (SFSP) in New Jersey one of five priority communities? Apply for Equipment Grants of up to \$5,000 for program improvement, and \$10,000 for program expansion.

For more information, please visit the program [website](#) or reach out to staff at NJCNF@reinvestment.com with any questions.

APPLICANT PROJECT ATTESTATION

10. Once you have completed questions on each tab and you have reviewed your responses, click “Submit” to submit your NJCNF Equipment Grant application.

Save Draft

✓ Submit